

Vieth Consulting, LLC
MemberLeap Privacy Statement

Effective **3/30/2018**

Our Commitment To Privacy

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used.

The Information We Collect:

This notice applies to all information collected or submitted on the Vieth Consulting/MMS website. On some pages, individual members can enter member data, make requests, and register to receive materials or participate in events, and more. The types of personal information collected at these pages are:

- Name
- Address
- Email address
- Phone number
- Credit/Debit Card Information
- (etc.)

On some pages, administrative level users can submit information about other people. For example, if you are editing your organization's member data, you will need to submit the member's address. In this circumstance, the types of personal information collected are:

- Name
- Address
- Phone Number
- (etc.)

The Way We Use Information:

We do not use any of your information for advertisers. The MemberLeap system is free of advertising.

We may at times use the information you provide about your organization and your members (emails) only to inform individuals of MemberLeap-technical related issues (example: in the case of a programming error that needs to be corrected). We do not share this information with outside parties.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the functioning of the MemberLeap system for your organization's use and benefit.

Our Commitment To Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

How You Can Access Or Correct Your Information

You can access all your personally identifiable information that is collected online and maintain it via the Member's Area. We use this procedure to better safeguard your information. To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

How To Contact Us

Should you have other questions or concerns about these privacy policies, please call us at (517) 622-3090 or send us an email at info@viethconsulting.com.

European Union - General Data Protection Regulation

VeraSafe has been appointed as Vieth Consulting's representative in the European Union for data protection matters, pursuant to Article 27 of the General Data Protection Regulation of the European Union. VeraSafe can be contacted in addition to Vieth Consulting, only on matters related to the processing of personal data. To make such an inquiry, please contact VeraSafe using this contact form: <https://www.verasafe.com/privacy-services/contact-article-27-representative>

Alternatively, VeraSafe can be contacted at:

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